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14th May 2026

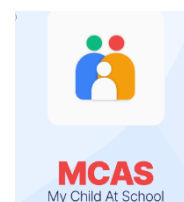
Dear Parents and Carers

Re: Important Information about MCAS and how to register

We will be changing from Parentpay to MCAS, which can be downloaded as an app. Please would you follow the instructions below to activate your "MyChildAtSchool" (MCAS) account which gives you access to all school-related information and allows you to make payments for trips.

As we operate a cashless system, to activate your account, please follow these steps:

1. Go to the Parent Login screen on the MCAS app (via Google Play or App Store) or the web portal: <https://www.mychildatschool.com/MCAS/MCSParentLogin>
2. Click the Sign-Up link (this can be found underneath the Reset Password link).
3. Enter the school postcode: HA2 9AH or the school ID: 14875.
4. Select Earlsmead School from the dropdown list.
5. Click Continue.
6. Enter the email address you have registered with the school.
7. Click Sign Up.
8. You will receive an email with a one-time passcode.
9. Follow the link to verify the passcode.
10. Create your account password.



Once your account is set up, you can log in using your email address and the password you have created.

Important: Please ensure that you use the email address linked to your child's school records when signing up. MCAS accounts should only be used by parents and carers with parental responsibility for the child. For help in using the MCAS app, please visit our website: www.earlsmeadprimaryschool.co.uk and from the menu follow PARENTS > MCAS. From there you will find guides on how to use the MCAS app.

We will also be running parent help sessions from Monday 18th – Thursday 21st May 2026, from 8.45am – 9.15am.

Yours sincerely

Mrs. A Jadeja
School Administrator

