

EARLSMEAD PRIMARY SCHOOL



Parents and Visitors Code of Conduct

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BoT Ratified	May 2026
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MISSION STATEMENT

At Earlsmead Primary School, our mission is to empower every child through *Head, Heart, and Hands*. We cultivate curious minds (Head), nurture compassionate spirits (Heart), and develop the practical skills (Hands) needed to thrive in an ever-changing world.

OUR VISION

Everyone achieving to their full potential.

OUR MOTTO

Head, Heart, Hands

OUR VALUES

- | | | |
|--------|-------------------------|-----------------------|
| Head: | 1. Curiosity | 2. Achievement |
| Heart: | 3. Integrity | 4. Care |
| Hands: | 5. Collaboration | 6. Creativity |

Introduction

The Governing Body strongly believes that our school should be a welcoming and safe place for our children, staff, parents and visitors alike. Our parents share that belief. We have legal responsibilities for the safeguarding and wellbeing of our children and staff, and a duty of care to all users of our school.

All adults who enter our school site at any time set examples of behaviour and conduct which influence our children. We believe that they should therefore demonstrate high standards of conduct in order to encourage our pupils to do the same. Parents, carers and visitors must show respect to all other parents, carers, children, staff and visitors.

Adults who do not behave in an acceptable manner may be asked to leave the site and the Headteacher has the right to further restrict their access.

Purpose and Scope

At Earlsmead Primary School we believe it's important to:

- Work in partnership with parents to support their child's learning.
- Create a safe, respectful and inclusive environment for pupils, staff and parents.
- Model appropriate behaviour for our pupils at all times, including the British and School values.

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy). This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil.
- Anyone caring for a child (such as grandparents or child-minders).

We use the term 'visitors' to refer to:

- Anyone collecting the child on behalf of the parent (e.g. named older siblings).
- Anyone visiting the school as part of a group with a parent or carer.
- Anyone person provisionally on the school site.

Our Expectations of Parents/Carers and Visitors

We expect parents, carers and other visitors to:

- Respect the ethos, vision, mission and values of our school.
- Work together with staff in the best interests of our pupils.
- Treat all members of the school community with respect – setting a good example with speech and behaviour. Abuse towards any staff member will not be tolerated and may lead to being barred from the school site under Section 547 of the Education Act (1996). **Section 547 of the Education Act 1996 makes it a criminal offence for a person who is on school premises without legal permission to cause or permit a nuisance or disturbance. The public has no automatic right of entry onto school premises.**
- Treat our neighbours respectfully and show regard for their property, privacy etc.
- Adhere to traffic and road regulations around the school.
- Approach the right member of school staff to help resolve any issues of concern.
- Raise a complaint with the class teacher or staff member initially. If it is not resolved, parents may escalate the concern to the Phase Leader and then a member of the Senior Leadership Team. If it is still not resolved, the complaint may be escalated to the Headteacher.
- Seek a peaceful resolution to all issues.
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct.
- Support the school when sanctions or consequences for poor behaviour are issued according to the related policies.
- Bring any issues about the behaviour of other children to the school, rather than addressing directly with the adult or child themselves.

Covid-19 Expectations

Restrictions are fully withdrawn at the time of writing this policy. However, another outbreak of a new variant or another sort of health pandemic may result in the reinstatement of restrictions including:

- Loitering or gatherings in the playgroup being disallowed.
- Restrictions on face to face meetings with staff.
- Visitors being disallowed in the school without the permission of the Headteacher.
- Strict dropping off and collection procedures.

Behaviour That Will Not be Tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches). This could lead to an immediate ban from the school site.
- Threatening another member of the school community, including other parents/visitors, staff and pupils. This could lead to an immediate ban from the school site.
- Sending abusive/threatening or disruptive messages to another member of the school community, including via text, email or social media. This could lead to an immediate ban from the school site.
- Swearing, or using offensive/discriminatory language to any member of the community, including other parents/visitors, staff and pupils.
- Disregard of British Values and protected characteristics e.g. discriminatory language against specific groups of people based on factors including age, disability, race, gender, pregnancy, LGBTQ+ and religious beliefs.
- Approaching someone else's child in order to chastise or question them.
- Physical intimidation.
- Displaying a temper, or shouting at members of staff, pupils or other parents.
- Theft, damaging or destroying school property or other people's property.
- Spitting or otherwise practising unsafe/unhygienic behaviours.
- Defamatory, offensive or derogatory comments which may damage the reputation of our school, staff, pupils or other parents.

Social Media

Parents and carers are encouraged to reflect carefully before posting on social media and are asked to consider the wellbeing of others before doing so. Parents are expected to treat everyone with respect and courtesy at all times – even on social media – and reminded that adults should set a good example to their children and other pupils.

On occasions some parents are tempted to make inappropriate and/or comments about the school, school staff, other parents and/or pupils on social media. Parents and carers are strongly discouraged from posting negative messages with regard the school on social media. Social media is not the forum for raising concerns or complaints about the school or other parents. If parents have a concern about the school, they can raise their concern directly through the school's Complaints Procedure which is available on the school website.

In the event that any pupil or parent/carer of a pupil is found to be posting inappropriate comments on social media, they will be reported to the appropriate 'report abuse' section of the social media site and consideration will be given to taking further action. Repeats of such behaviour will be considered as cyberbullying which is unacceptable.

Making potentially defamatory, offensive or derogatory comments about others on social media could have legal implications. In addition, threats of violence can lead to a criminal action. The school will also expect any pupil or parent/carer to remove such inappropriate comments immediately.

Legal Framework

Under Section 547 of the Education Act 1996 it is an offence for any person to be on school premises to cause or permit a nuisance or disturbance. It provides the right to remove and prosecute any person who is believed to have committed an offence.

Whilst a parent or carer of a child attending the school normally has implied permission to be on the school premises at certain times and for certain purposes, this permission may be withdrawn if the parent or carer exhibits behaviour which the Headteacher believes is unreasonable. This also applies to all other individuals invited into the school for other reasons.

In the event of any parent/carer/visitor breaching this Policy then proportionate action will be taken, for example:

- Parents, carers or other visitors exhibiting unacceptable behaviour could have their access restricted which prevents access to the school premises.
- Anyone who has had their access restricted and then ignores the restriction and enters the school site may be removed from the school site and prosecuted, if it is believed they have committed an offence.
- The removal of a person believed to be causing a nuisance or disturbance, and, if necessary, legal proceedings against them.

In cases where the unacceptable behaviour is considered to be a serious and potentially criminal matter, the concerns will in the first instance be referred to the Police. This will include any or all cases of threats of violence, and actual violence, to any child, staff, visitor, contractor or Governor of the school. This will include anything which could be seen as a sign of harassment of any member of the school community, such as any form of insulting social media post or any form of social media cyberbullying.